

**Notes of the 2.9.12 Organizational Meeting
Hosted by Allied Kitchen and Bath
to discuss the B.O.I.E.A. “Code Awareness and Safety” Expo
on June 23, 2012 at the War Memorial Center.**

Present:

Bill Feinberg, Joe Feinberg, Jorg Hruschka, Charles McNair, Bob Caine, Jim Bickford, John Wilde, Mark Worell, Kevin Donovan, Allan Kozich, Jordan Morgan, Raquel Swanner, Jerome Sanzone, Beverly D’Amico, Chris Augustin, August Pujols, Steve Einhorn, Jack Fisher, Paula Nasta, Ron Centamore, Lee Martin, Joseph Dobos, Gus Carbonell, Gaia Calcaterra, Karen Warseck, Jeff Nael, Todd Perrodin, Carlos Morales, Maurice?, Jim ?

Announcements:

- 1) Next **B.O.I.E.A. Round table:**
 - a. Thursday, February 16 at US Training Corp, 2201 N. Andrews Ave, #101 , Pompano Beach, 33069. 954 975-5300 from 5-7pm, refreshments will be provided.
- 2) City of Pompano Beach:
 - a. **Pompano Beach Contractors Forum:** Thursday, March 8, 8:30-10 am at City of Pompano Beach, Commission Chambers, 100 W. Atlantic Blvd.
- 3) Allied Kitchen and Bath:
 - a. On April 4, four manufacturers are making presentations

General statements:

The meeting had representation of a broad range of interested groups and associations, each a leader in the community. The timing for the Code Awareness and Safety Expo and Educational Outreach program is right. There appears to be growing public request for permitting process reform and support from City Halls across the County. Many building departments and cities are moving forward to implement more customer friendly projects. Chris Augustin spoke about the City of Fort Lauderdale’s effort to review the planning and permitting process and implement a “Lean Permit” program to facilitate and expedite permit applications. Major software and hardware upgrades are talked about to allow instant, simultaneous electronic plan reviews. Pompano Beach is moving into the similar direction and created the P.B. Contractors Forum for March 8.

Other projects promoted by the Greater Fort Lauderdale Chamber and the Greater Fort Lauderdale Alliance are the “Concierge” and “Platinum City” initiatives to encourage businesses to relocate to Broward County.

Bullet points for EXPO ideas:

Primary target audiences:

Consumers/ public at large
Homeowners,
Contractors
Educational institutions:
 High school
 Colleges
 Ace mentoring
 Art institute
Condo and H.O.A. associations

Seminars and informational topics:

“How to find a licensed contractor”
“When is a permit required”,
“How do you complete a permit application?”
“Sun shot initiative”
“Smart Watts” Program
“How do permits affect property values” by Lori Parish’s office
“Smart growth development: Its impact on the community and Permits”
“LEED Certified Architecture” by Tony Abbate?
“Sustainable Development” by Vicky Eckels?
“Unlicensed Contracting”
“Unlicensed Contracting, Un-permitted work and Impact on Condo Living”
“The Permitting Process”
Other

Displays and booths:

Professional associations
Licensed contractors,
Accessible interior spaces by Freedom by Design
How the Permitting Process works
other

Potential Vendors:

AC,
Plumbing,
Remodel
Insurance,
FEMA
Fire department

Trade Associations
Trade Training schools
Other

Promotion and Marketing:

Facebook page
Forward e-mails to:
 Neighborhood/homeowner's associations
 Realtor associations
 Design and Construction associations
 Suppliers
 Investor Associations
 Commercial and apartment managers/ associations

Present program and Resolution to all City Commissions
VIP: (Get youth involved by show casing specific projects)? To create excitement and energy

FYI

May is national "Building Safety Month"

Generic Incentives to attend: (View Expo from a consumers/association prospective)

Educational materials and programs:
 Flyers
 Displays
 Seminars
Informational booths
Standardized compliance procedures during Amnesty Months

Specific incentives:

Homeowner: Amnesty program
Architect and construction professionals: CEUs
Code Enforcement professionals CEUs

Ideas to promote code compliance:

Post a sign in Condos: "When is a Permit required? The impact by un-permitted work on Condo Living"

Permitting Info HOTLINE
Other Ideas:

"Code Awareness and Safety" Expo on June 23, 2012 at the War Memorial Center

The Expo will be on or about Saturday, June 23, 2012 at the War Memorial center or equivalent venue. The expo would be open to the public from 9 am–4 pm. and would possibly include/address some the following:

Displays:

1. The History of Permits
 - a. Theme: Hammurabi to present time, developments, penalties, role of inspectors and contractors
2. Wrath of Nature: Hurricanes in South Florida
 - a. Theme: Picture and movies on Hurricanes and aftermath
3. Bathroom remodeling mock up
 - a. Concept: cross section of a bath installation, display plans and specifications
4. Kitchen remodeling mock up
 - a. Concept: cross section of a kitchen installation, display plans and specifications
5. Cities --- Broward
 - a. Location map of cities
 - i. Individual City's information
 - ii. Jurisdiction
 - iii. Contact numbers and departments
 - b. Map of Unincorporated Broward County
 - i. Jurisdiction
 1. Commercial pools
 2. Elevators
 3. Traffic
 - ii. Contact numbers and departments
 - c. Annexation issues:
 - i. Past annexations (zoning issues)
 - ii. Future

Exhibitors:

6. Insurance company
7. Window company
8. Lighting protection
9. General Contractors
10. Architect
11. Engineer
12. Electrical
13. Plumbing
14. Trade training schools or organizations:
 - a. The Fort Lauderdale Step up program
 - b. US Training
 - c. other
15. City Departments
 - a. Planning
 - b. Zoning
 - c. Building
 - d. Engineering
 - e. Code Enforcement
 - f. Fire

- g. Business Tax
- h. other
- 16. Resources
 - a. DDA
 - b. CRA
 - c. Tax credits
 - d. Incentives
 - e. Pro Bono services:
 - i. Legal Aid
 - f. Community Service Organizations
 - i. Rebuild Together Broward
 - ii. other
- 17. other

Seminars:

1. Starting or relocating a Business:
 - a. Where can I locate my business
 - b. Construction permits
 - c. Annual inspections
 - i. Fire
 - ii. Health
 - iii. other
 - d. Sign permits
 - e. Business tax
 - i. Business tax inspections
 - ii. Remedial actions
 - iii. other
2. Fires and Code compliance
 - a. Fire codes: Why: Providence Fire
3. How national and local laws impact construction and permit requirements
 - a. National / State Laws
 - b. City municipal ordinances
 - c. Insurance lobby
 - d. Manufacturers lobby
 - e. other
4. Blight Issues: The Broken Window Theory
5. Did you know these interesting/odd/ fun facts?
6. Am I “grandfathered” in?
7. The Planning process
8. The Permitting process
9. The Inspection process
10. How a good permitting process saves you money on insurance
11. 40 year inspections
12. Other

Possible Topics to be addressed by exhibitors:

1. Planning:
 - a. Projects:

- i. In review Process
 - ii. Future
- b. P.U.D. info
- c. Trends:
 - i. Transportation
 - ii. Marine Industries
 - iii. Density
 - iv. Lot size/ site requirements
 - v. Historical preservation
- d. Parks
- e. Parking:
 - i. Beach
 - ii. Downtown
- f. Transportation issues:
 - i. Local
 - ii. Regional
 - iii. Beach
- g. Describe the Review Process:
 - i. Staff
 - ii. DRC
 - iii. Planning and Zoning
 - iv. Commission

2. Zoning

- a. FAQs: Residential:
- b. FAQs: Commercial
- c. Surveys (When and why)
- d. Historical preservation
- e. Change of Use, requirements
 - i. Zoning
 - ii. Building code
- f. ADA compliance
- g. What is the CRA, DDA
- h. other

3. Building

- a. The design process:
 - i. Zoning Code / ULDR
 - ii. Florida Building codes
 - iii. Green building
 - iv. Surveys: When and why.
 - 1. Lot survey
 - 2. Spot survey
 - 3. Elevation Certificate
 - 4. other
 - v. Change of Use
 - 1. Legal requirements: is the use possible in this district?
 - 2. What structural changes do I have to make?
 - 3. How do the Florida Accessibility requirements affect my project?
 - 4. other
 - vi. Other

- b. The permitting process
 - i. Plan reviews and informational requirements
 - 1. Check list for different permit types
 - 2. Comments requirements and contact process
 - 3. other
 - ii. Time lines
 - iii. Costs
 - iv. How a design change affects the process
 - v. After-the-Fact process and fees
 - vi. other
- c. The Inspection process
 - i. Who is responsible and authorized to call in an inspection
 - ii. What happens when an inspection is missed
 - iii. I am selling my house, but have an open permit
 - iv. I thought we passed all inspections, but we did not get the final building
 - v. What is an expired permit
 - vi. What is a voided permit
 - vii. How does an owner – contractor dispute effect the permit status
 - viii. other
- d. What are a C.O. and a C.C.?
 - i. Definitions
 - ii. Requirements
 - iii. other
- e. State, County and City Regulatory agencies rating performance of Bldg Departments
 - i. FEMA
 - ii. OSHA
 - iii. EPD
 - iv. Broward County
 - v. City Auditor
 - vi. Advisory Boards
 - vii. Other
- f. Trends
 - i. Design trends
 - ii. Energy efficiency
 - 1. Laws: i.e.:
 - a. 50% efficiency by 2019
 - b. Water usage and retention
 - 2. Building
 - 3. Air conditioning
 - 4. Appliance
 - 5. Impact of design changes on energy calcs etc.
 - 6. other
 - iii. Hurricane regions
 - 1. Damages
 - 2. Reinforcement
 - a. New
 - b. Existing
 - c. other

- 3. Other
- iv. Flood zone
- v. Transit
- vi. other
- g. Miscellaneous

4. Code Enforcement:

- a. Business Tax:
 - i. Process
 - ii. Inspection process
 - 1. times
 - 2. cost
 - 3. procedure
 - 4. What happens, when violations are found
 - a. Life safety
 - b. FBC or Municode issues
 - c. other
 - iii. Issues affecting issuance of Tax receipt
 - 1. Change of use
 - 2. zoning
 - 3. other
- b. Sign
 - i. Building
 - ii. Banner
 - iii. Sandwich
 - iv. Snipe
 - v. other
- c. Broken Windows theory
- d. Bulk trash
- e. Lot clearing Process
- f. Noise
- g. Maintenance code
 - i. Paint
 - ii. Lawn
 - iii. Other
- h. Zoning code issues
 - i. Side set back violations
 - ii. Outside storage
 - iii. other
- i. Towing
 - i. When and Why
 - ii. Other

5. Engineering

- a. City parks / public improvements
- b. Residential FAQs:
 - i. Off site Driveway designs
 - ii. Swales, purpose and design
 - iii. other
- c. Infrastructure maintenance

- i. Process
 - ii. Current and proposed projects
 - iii. Waterworks 2011, FAQ: time lines
 - iv. other
- d. Parking issues
- e. Gas lines and supply issues
- f. Traffic reduction measures
 - i. Humps
 - ii. Sidewalks
 - iii. other
- g. Storm water drainage
 - i. Layout
 - ii. Contamination
 - iii. other

6. Fire

- a. Causes of Fire
 - i. Lightning protection
 - ii. Electrical installations
 - iii. How fire spreads
 - iv. other
- b. Fire inspection requirements
 - i. Smoke detectors
 - ii. Fire alarms
 - iii. Sprinkler systems
 - iv. other
- c. Fire prevention
 - i. Smoke detectors
 - ii. Fire sprinkler system
 - iii. Fire extinguishers
 - iv. Maintenance / Safety procedures
 - v. other
- d. Fire escape/egress requirements
 - i. Stairways
 - ii. Escape route
 - iii. Emergency lighting
 - iv. Residential window openings
 - 1. impediments:
 - a. window Acs
 - b. illegal Security bars
 - c. other
 - 2. Other
- e. Fire separation
 - i. Wall construction
 - ii. Penetrations due to MPE ducts etc.
 - iii. Dampers
 - iv. Office to warehouse section
 - v. Between apartments
 - vi. other

- f. Other
- 7. US Army Corps of engineer
 - a. Responsibilities
 - i. Intracoastal dredging
 - ii. Environmental surveys in marine environments
 - iii. Other
- 8. FEMA
 - a. Coastal control line
 - b. Flood plain management
 - i. Impact on base elevations
 - ii. Construction methods
 - iii. Design styles
 - iv. other
- 9. Insurance
 - a. Hurricanes losses: Impact on Building codes
 - b. Insurance rates and regions
 - i. Rating of Local building departments
 - ii. other
- 10. Board of Rules and Appeals
 - a. Function
 - b. 40 Year inspection
 - c. other
 - i. Broward County d Board of Rules and Appeals
- 11. Broward County / Building Department
 - a. Role of BCBD
 - i. Pools
 - ii. Elevator
 - iii. Transportation
 - 1. Right of Way issues
 - 2. Traffic flow
 - iv. other
 - b. Annexation of unincorporated areas requirements
 - c. other
- 12. Other